



City of Dayton - Code Enforcement Citizen Complaint Form

PLEASE FILL OUT THIS FORM COMPLETELY USING AS MUCH DETAIL AS POSSIBLE. INCOMPLETE, MISSING OR FALSE INFORMATION MAY CAUSE A DELAY IN INVESTIGATION OR NO ACTION TAKEN. INCOMPLETE FORMS MAY BE RETURNED.

Complainant Information

Date Complaint Issued:	Name of Person(s) Issuing Complaint:
Address:	Contact Phone:

The City of Dayton attempts to keep complainant information confidential, however if this complaint results in issuance of a citation the Code Enforcement Officer may have you sign the complaint (citation). If the defendant pleads guilty your presence will not be required in Court. If a not guilty plea is entered a trial date will be set and all complainants will be notified when to appear.

Complaint

Physical Address or Area of Complaint:	
Name of Violator if known:	
Complaint (Be specific and attach photos if possible):	
Date(s) Violation Occurred:	Time(s):
Who Observed the Violation Occurring?	

Vehicle Information

If the Complaint involves a Vehicle, please provide the following Information:

Type of Vehicle:	Make:	Model:
License Plate #:	Expiration Date:	State:
Vehicle Color:	Where is the Vehicle Parked or Stored?	

Certification

To the best of my knowledge the information stated in this complaint are true and factual:

Signature of Complainant(s)	Date Signed
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